Post-Doctoral Fellow (SIM00000071)

Salary Range:
Salary commensurate with experience and qualifications

Job Summary:
Seeking a post-doctoral fellow with demonstrated interest in educational equity issues and the social context of education for a one-year position with potential for 1-year extension. The successful candidate will collaborate with Drs. Meredith Richards and Alexandra Pavlakis, who are co-PIs on a research project on poverty and homelessness. Candidates must have a proven track record in quantitative or qualitative research. Interest in securing external grant funding is required, experience preferred. Depending on interest and expertise, there may be potential for some graduate-level teaching in the Department of Educational Leadership and Policy Analysis at Southern Methodist University.

Essential Functions:
- Collaborates on all stages of the research process on multiple projects, from design to data collection and analysis to presentation of findings at conferences and publication in peer-reviewed journals.
- Demonstrates and deepens methodological expertise in either quantitative or qualitative methods. Collects, analyzes and interprets data independently and with little supervision. Anticipates and helps resolve problems that may affect research objectives and deadlines.
- Capable of managing the research process, communications and relationships related to research, and maintenance and management of data.
- Takes initiative in locating, researching and developing the submission of grant proposals and other funding opportunities.
- Keeps abreast of emerging knowledge in the discipline, broadens his/her knowledge and technical capabilities, and translates advances in the subject area into research activity.
- Capable of communicating research findings to diverse audiences.
- Demonstrates broad interest in educational equity issues and the social context of education.
- Attends and contributes to regular team meetings, takes leadership for own projects.

Education and Experience:
PhD in Education, Sociology, Public/Social Policy, or related field is required. (PhD required by start date, not time of application.)

Knowledge, Skills and Abilities:
The ideal candidate will have strong written and verbal communication skills along with strong interpersonal skills. Problem solving, time management and project management are vital. Organizational and planning skills are necessary, as is attention to detail.
Knowledge of external funding processes is highly desired. Knowledge of software directly related to methodological field of study is required (e.g., statistical software packages or qualitative analysis software).

Physical/Environmental Demands:

This position is required to sit for long periods of time, handle objects (dexterity), push/pull, and work in confined quarters.

Deadline to Apply:

This position is open until filled.

Application Materials Required for Consideration:

1. A current CV
2. A cover letter
3. 1-2 samples of academic writing

References may be requested and contacted for candidates meriting further consideration.

Application Link:
https://smu.taleo.net/careersection/ex/jobdetail.ftl?job=SIM00000071&tz=GMT-05%3A00

EEO Statement:

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